

MINUTES OF REGULAR TOWN BOARD MEETING

April 16, 2024 6:00 PM

The meeting was called to order on April 16, 2024 at 6:35 pm at the Fifield Town Hall.
This meeting was recorded by Lakeland Times.

ROLL CALL: Present: William Felch, Ann Sloan, John W. Smith, Crystal Cowling, Kelly Kleinschmidt, Ted Fleming, and approximately 42 public attendees. The pledge of allegiance was recited.

PUBLIC COMMENTS:

- Resident questioned why Town is not requiring a driveway be put in for a new residence off of Linden Ave and not just have access from the alley, also questioned why no fire number present. Town Chairperson will contact Zoning regarding zoning regulations for this.
- Resident read his statement in regards to the agenda item of Discuss Caution to Officials and Employees Regarding Perceived Use of Position in Communications. A copy of this statement can be requested from the Clerk's office.

APPROVAL OF MEETING MINUTES: Minutes of March 5th and March 19th, 2024 were submitted for review and approval. Motion by J. Smith and seconded by A. Sloan to accept and approve the minutes as presented. Motion carried.

CEMETARY REPORT: Financials submitted and accepted.

CLERK/TREASURER:

- Noted purchases over \$2,500 must be approved by the Board.
- Fifield Sanitary District requested an advancement on fire hydrant rental, FSD also questioned the timing that they receive that payment, the Clerks will review with the County on this. A **MOTION** by J. Smith and seconded by A. Sloane to approve an advancement of \$12,000.00 to the Fifield Sanitary District, motion carried.
- The representative from MRA for HR consulting will try to attend one of our meetings in August.

FIRE DEPARTMENT REPORTS:

- *Fire Dept #1* – noted 4 EMR for lift assists; 2 fire, stairs are almost complete; they have not received a written report on their recent inspection, but all seemed good, only notation was for not doing fire inspections of business, this was due to lack of personnel. That has been corrected and fire inspections have been started.
- *Fire Dept #2* – reported 0 Fire/EMS calls; joint training with FD#1 has been scheduled for mass casualty; bids for mini-pumper are being reviewed; there has been interest in someone purchasing their squad, and the internet is working well with the faster speed.

TOWN CREW REPORT:

- Wayside opened for the season.
- Road postings are scheduled to be off on April 18, 2024.
- Culvert inventory has been finished and submitted to the County.
- Truck maintenance has started for spring.
- Review and approval asked of the Board regarding letter being sent to a resident whom took his semi down a posted road and got stuck. A **MOTION** made by J. Smith and seconded by A. Sloane to approve the mailing of this letter; motion carried.

OPEN CRACK FILL SEALED BIDS: When opening the bids, it was discovered that one of the three bids was missing. After a brief time of searching, the clerks could not find it, this is tabled until the May 7th meeting.

TRANSFER SITE REPORT: No issues at this time.

DISCUSS CAUTION TO OFFICIALS AND EMPLOYEES REGARDING PERCEIVED USE OF POSITION IN COMMUNICATIONS: A brief discussion regarding what board members should and should not use their title on when corresponding with the public. Only use their title on official Town of Fifield business and letterhead.

A **MOTION** was made by J. Smith and seconded by A. Sloane to move into closed session at 7:17 pm, motion carried, VV 3-0

REVIEW AND DISCUSS NOTICE OF INJURY & CLAIM: Information was given from the attorney and insurance company for the Board for review. This matter is table until the May 7th, 2024, board meeting.

A **MOTION** was made by J. Smith and seconded by A. Sloane to move back into open session at 7:40 pm, motion carried.

APPROVAL OF DISPATCH REQUEST LETTER TO SHERIFF'S DEPARTMENT: reviewed letter to Sheriff's Department regarding dispatching request. FD#1 EMS and FD#2 EMS reviewed the request and approved. A **MOTION** was made by J. Smith and seconded by A. Sloan to submit letter as written, motion carried.

CORRESPONDENCE:

- Letter from Norvado regarding internet and phone service for Fifield area
- Letter to Clerk regarding invitation to Moose Jaw's informational meeting for campground expansion
- WTA's Price County Unit meeting on April 17th, 2024
- Building Permit Application

REVIEW PAID INVOICES: Paid invoices were reviewed and accepted.

ADJOURN: A **MOTION** made by J. Smith and seconded by A. Sloane to adjourn the meeting at 8:00 pm, motion carried.

**These minutes are a draft until approval at the next scheduled regular board meeting.*

Respectfully submitted,

Crystal M. Cowling, Clerk/Treasurer
Kelly E. Kleinschmidt, Deputy Clerk/Treasurer

4/24/2024